

Final



2014 S.L. Gimbel Foundation Fund Grant Application

Internal Use Only:
Grant: 20140447

\$25,000

Organization / Agency Information

Organization/Agency Name: Friendship Shelter, Inc. 18120		
Physical Address: 1335 S. Coast Hwy		City/State/Zip Laguna Beach CA 92651
Mailing Address: PO Box 4252		City/State/Zip Laguna Beach CA 92652
CEO or Director: Dawn Price		Title: Executive Director
Phone: (949) 494-6928	Fax: (949) 497-4324	Email: dprice@friendshipshelter.org
Contact Person: Dawn Price		Title: Executive Director
Phone: (949) 494-6928	Fax: (949) 497-4324	Email: dprice@friendshipshelter.org
Web Site Address: www.friendshipshelter.org		Tax ID: 33-0219404

Program / Grant Information

Interest Area: Health Environment Animal Protection Education Human Dignity

Program / Project Name: Pathways to Self-Sufficiency		
Amount of Grant Requested: \$25,000	Total Organization Budget: \$1,941,692	Percentage of Organization's Total Budget used for Administration: 8.6%
Purpose of Grant Request (one sentence): Provide individualized shelter and supportive services to homeless men and women to help them achieve self-sufficiency.		
Gimbel Grants Received: List Year(s) and Award Amount(s) 2009: \$15,000 2012: \$20,000 2013: \$25,000		

Signatures

Board President / Chair: (Print name and Title) Marshall Innins, Board President	Signature: 	Date:
Executive Director/President: (Print name and Title) Dawn Price, Executive Director	Signature: 	Date: 2-26-14

2014 S. L. Gimbel Foundation Fund Application Narrative

Friendship Shelter, Inc.

I. Organization Background and Target Population

A. History Mission and Purpose.

Friendship Shelter [FSI] was founded in 1985 with a mission to help homeless adults achieve self-sufficiency and become more productive members of the community. Since inception, more than 7,000 Orange County homeless people have received much-needed assistance, and every night, on average, 100 sleep safely at one of FSI's programs - from emergency shelter to rehabilitative shelter to permanent supportive housing. All clients have access to critical services needed to move beyond the causes of homelessness and build better lives.

B. Organizational Accomplishments.

Throughout its history, Friendship Shelter has continued to expand and enhance programs to better address homelessness. Two years ago, the two core programs in Laguna Beach were linked into one umbrella program called Pathways to Self-Sufficiency [Pathways] that incorporates emergency shelter and a residential shelter program to better serve clients based on their histories, needs and capacity for rehabilitation. This year, with core funding from HUD, FSI is initiating a permanent supportive housing (PSH) program in southern Orange County. The project will serve homeless, disabled individuals who need ongoing supportive services to stay housed. When completed, the project will include housing for 14 transitional-aged youth (aged 18-25) at FSI's former transitional housing facilities in San Clemente as well as scattered-site apartment housing for 18 adults, the first of whom were placed in early February.. PSH has been proven effective throughout the country for chronically homeless individuals who more often suffer mental and physical health challenges. FSI is also in the process of working with the city of Laguna Beach to develop additional PSH units. Over the years, FSI has evolved into a model for regional human service organizations by virtue of effectiveness and operating efficiency, a leader in adopting best practices like PSH, and an advocate for homeless adults.

C. Key Programs, Population and Communities.

Pathways incorporates emergency shelter and rehabilitative shelter for homeless men and women age 18+. There are no restrictions other than outstanding arrest warrants or inclusion on the sex offender registry. Clients come largely from southern Orange County. Many have been homeless for a year or more. Those suffering mental or severe physical health issues and chronic substance abuse have even fewer options for assistance. In fact, without FSI, many homeless adults would have nowhere else to go. On average, each year the Pathways program serves 400+ individuals – more than 300 at the emergency shelter and more than 100 at the rehabilitative shelter, where 2/3 will graduate successfully with income, housing and sobriety. By the end of this year, it is anticipated that 32 will have been placed in permanent supportive housing and will continue to have access to essential support services.

II. Project Information

A. Statement of Need

1. Community Need.

Homelessness has been on the rise in Orange County since 2008. An estimated 21,000 persons live each year on the streets, at beaches or parks, in cars or motels. Only 1/5 are employed, 2/3

have been homeless for 2+ years, 1/3 are severely mentally ill, and 1/5 are veterans. As many as 70% struggle with addictions. FSI's clients are primarily clustered in the south county communities. The Pathways program is particularly crucial, as there are few year-round shelter beds in Orange County, and very few rehabilitative programs.

B. Project Goal, Objectives and Methodology.

1. Project Goal.

The goal of the Pathways program is to provide a comprehensive and compassionate path to rehabilitation using a broad set of services customized for each individual. The program begins with an overnight emergency shelter that FSI helped establish and manages on behalf of the City of Laguna Beach. There, 45 clients every night have a safe place to sleep, three meals, and access to laundry and hygiene facilities. Shelter staff, volunteers and County outreach workers assess client needs and capacity for rehabilitation and since inception more than 100 have transitioned into the rehabilitative shelter program, known as the Self-Sufficiency Program (SSP). There, 32 men and women have room and board, case management services, health and psychiatric care, legal and financial counseling, therapeutic support, substance abuse recovery services, employment coaching and various forms of mentoring to help them rebuild their lives, secure an income and move on to sustainable housing. Last year, more than 71 residents graduate successfully with income, stable housing and sobriety.

2. Three Objectives.

Objective I: Provide emergency shelter & supportive services to 45 homeless individuals nightly.

Activities: Shelter operates 365 nights a year, provides bedding, three meals daily, access to hygiene services, laundry and case management.

Objective II: Help clients resolve or ameliorate mental and physical health problems to make it possible for them to live more self-sufficient lives.

Activities: Provide every client with access to health & psychiatric assessments, referrals for treatment, assistance with co-pays, monitoring of medications, and therapeutic counseling.

Objective III: Ensure that all clients are able to resolve legal and financial challenges and personal issues that limit their capacity for self-sufficiency.

Activities: Provide on-site legal and financial counseling to resolve credit issues and judicial histories, a substance abuse recovery support program, and life-skills workshops, including but not limited to anger management, relationship skills and parenting.

3. Target Population.

The program serves homeless adults in Orange County. In the past year, 9% were transitional age youth [18 – 25] 80% were adults [26 – 59] and 11% were seniors aged 60 and older. All services are offered to all clients, regardless of age, dependent only on their specific needs.

4. Relation to Other Area Projects and Volunteers.

Friendship Shelter is the only free, year-round rehabilitative program for homeless adults in south Orange County and one of the few comprehensive programs in the region. The Laguna Beach emergency shelter is the first of its kind in this area. Pathways collaborates with local food distribution programs, health care providers, counseling organizations, Legal Aid, local police and local social service programs that provide supportive services. Community support is critical to the organization's scope and success. In the last year, more than 500 volunteers provided

nearly 10,000 hours of mentoring and coaching assistance, administrative support services, meal preparation and fundraising. Volunteers provided nearly 52,000 meals in 2013. Important professional services, such as nursing, dentistry and legal assistance, are provided by volunteers.

C. Project Outcomes and Evaluation.

1. Key Anticipated Outcomes.

The optimum outcome for homeless individuals is the successful transition from homelessness and despair to permanent, secure housing and a sustainable future. Only then is the cycle of homelessness broken and the impact on community resources minimized. We also aim for important outcomes like reunification with families and children and sobriety. This year, we aim to transition 20 clients from emergency shelter to the SSP, graduate 60 SSP clients to self-sufficiency, and place 32 chronically homeless clients into permanent supportive housing.

2. Tracking Progress.

Case managers meet with clients every week to review progress and ensure delivery of essential services. Round-the-clock staff at both facilities closely monitor client activities and ensure that crucial services are delivered. A volunteer nurse and staff psychiatrist also monitor progress, and senior staff meets weekly to review activities. An addiction specialist is available to monitor and support the more than 70% of clients who struggle with substance abuse.

3. Outcome Measurement.

We measure progress for individual clients with a county-wide information management program that tracks demographics and program access, supplemented with an FSI tracking program to better evaluate and enhance program effectiveness.

D. Grant funds will be used to subsidize clients transitioning from emergency shelter into the self-sufficiency program and on to a sustainable life. Funds used for intervention and rehabilitation are dramatically less than funds that would be expended on emergency services.

III. Project Future.

Pathways to Self-Sufficiency is the umbrella program for the organization and thus receives priority funding. FSI implements an aggressive fund development effort, including major gifts, community donations and foundation grants, in order to ensure sustainability.

IV. Governance and Executive Leadership.

A. A Board of 19 Directors meets 6 – 8 times annually to provide fiscal oversight and organizational guidance, and establish/monitor a strategic plan. The executive committee meets monthly with the Executive Director and senior staff. Five Board committees – finance, facilities, development/marketing, legal/personnel and programs – are comprised of board members, area professionals, staff and volunteers.

B. A management team of five executives – Executive Director, Associate Executive Director, Program Director, Finance Director and Development Director - with a combined 100+ years of non-profit leadership, oversees all activities and staff and is deeply committed to the organization's mission.

2014 S.L. Gimbel Foundation APPLICATION

V. Project Budget

A) Please provide a detailed line-item budget for your project by completing the table below. Include all sources of funding for the proposed project.

Line Item Description	Line Item Explanation (Formula/equation used as applicable. Example: 40 books @ \$100 each = \$4000)	Support From Your Agency	Support From Other Funders	Requested Amount From TCF	Line Item Total of Project
Salaries/Benefits	13.5 FTE Project Staff	\$190,611	\$383,301	\$25,000	\$598,912
Case Management	Intern Supervision \$10,000; Summer intern stipend \$2,800		\$12,800		\$12,800
Rental and Utility Assistance	To assist Clients to move into housing		\$3,000		\$3,000
Food and Nutritional Supplements	Supplies for 3 meals /day(supplemented by donations)		\$15,000		\$15,000
Hygiene	Personal and cleaning supplies		\$6,300		\$6,300
Client Transportation	Bus passes \$2,058.33 x 12 mos.		\$24,700		\$24,700
Client Medical Co-Pays & ID	\$4,000 for medical co-pays, \$2,000 for ID's (birth certificates, DMV, etc.)		\$6,000		\$6,000
Drug Testing	\$4,800 / yr		\$4,800		\$4,800
Psychiatric Services	3 hrs per wk @ \$80/hr		\$12,000		\$12,000
Land Lease, Utilities & Property Taxes	Lease \$72,000/year, Utilities \$21,000, and Taxes \$13,314	\$106,314			\$106,314
Maintenance	Upkeep and repairs to Shelter	\$14,400			\$14,400
TOTALS:		\$311,325	\$467,901	\$25,000	\$804,226

VI. Sources of Funding: Please list your current sources of funding and amounts.

Secured/Awarded

Name of Funder: Foundation, Corporation, Government	Amount
United Way	\$30,000
HUD Project Ready	\$69,499
St. Joseph Health – Emergency Food and Shelter Fund	\$41,666
City of Laguna Beach Operating Grant for Emergency Shelter	\$125,868

Pending

Name of Funder: Foundation, Corporation, Government	Amount	Decision Date
St. Joseph Health – Health and Wellness Fund	\$50,000	April 2014
Sisters of St. Joseph Healthcare Foundation	\$25,000	April 2014
City of Laguna Beach Operating Grant contract extension	\$125,868	June 2014

VII. Financial Analysis

Agency Name: Friendship Shelter

Most Current Fiscal Year (Dates): From January 1, 2012 To: December 31, 2012

This section presents an overview of an applicant organization’s financial health and will be reviewed along with the grant proposal. Provide all the information requested on your entire organization. Include any notes that may explain any extraordinary circumstances. Information should be taken from your most recent 990 and audit. Double Check your figures!

Program to Total Expenses Ratio: Percentage of expenses used to support programming versus how much is spent for general management and fundraising. A general rule is that at least 75 percent of total expenses should be used to support programs – the higher the percentage the better.

Program Expenses	/Total Operating Expenses	= Program Expense Ratio
\$1,364,020	\$1,503,030	90.8%

990: Part IX, Column B, Line 25 990: Part IX, Column A, Line 25

Administrative Expense (100%-Program Expense ratio) per 990 above	Percentage of Organization’s <u>Current</u> Total Budget used for Administration (from cover page)	Differential
9.2%	8.6%	0.6%

If the differential is above (+) or below (-) 10%, provide an explanation:

Quick Ratio: Measures the level of liquidity and measures only current assets that can be quickly turned to cash. A generally standard Quick Ratio equals 1 or more.

Cash	+ Accounts Receivables	/Current Liabilities	= Quick Ratio
\$641,704	\$95,483	101,220	7.3

Excess or Deficit for the Year:

Excess or (Deficit) Most recent fiscal year end (2012)	Excess or (Deficit) Prior fiscal year end
(\$82,680)	(\$62,760)

Notes: Board authorized deficit spending to complete some deferred maintenance items

Diversity of Funding Sources: A financially healthy organization should have a diverse mix of funding sources. Complete those categories that apply to your organization using figures from your most recent fiscal year (2012 Audited results).

Funding Source	Amount	% of Total Revenue	Funding Source	Amount	% of Total Revenue
Contributions	\$259,329	16.5%	Program Fees		
Fundraising/Special Events	\$508,753	32.5%	Interest Income	\$1,700	0.1%
Corp/Foundation Grants	\$330,549	21.1%	Other: Earned Revenues	\$93,034	5.9%
Government Grants	\$312,182	19.9%	Other: Donations	\$61,908	3.9%

Notes:

VIII. Application submission check list:

	<u>Submit FOUR (4) Copies: 1 ORIGINAL (WITH ORIGINAL SIGNATURES) and 3 copies, collated and stapled together of the following:</u>		<u>Submit ONE (1) Copy:</u>
X	Completed Grant Application Form (cover sheet, narrative (3 pages maximum), budget and sources of funding, financial analysis page	X	A copy of your current 501(c)(3) letter from the IRS
X	A list of your Board members and their affiliations	X	A copy of your most recent year-end financial statements (audited if available; double-sided)
X	Your current operating budget and the previous year's actual expenses	X	A copy of your most recent 990 (double-sided)
X	Part IX only of the 990 form, Statement of Functional Expenses (one page)		
X	For past grantees, a copy of your most recent final report.		

RESPONSE: FRIENDSHIP SHELTER

The salaries line item totals nearly \$600,000 and includes the salaries of 13.5 FTE and actually 16 employees. They include two program managers, a case manager, an addiction specialist and 13 house/site supervisors who work directly with residents meeting their basic needs. Many of the managers, case managers and addiction specialists are funded through other grants and sources. We are asking Gimbel to help fund the critical work of the house supervisors, who provide ongoing support to residents while they are in our programs. They assist in ensuring that clients follow medication plans, set realistic daily goals, adhere to house rules, and often provide one-on-one support in moments of personal distress or concern. They are, quite simply, the heart of our programs – and they keep everything running smoothly! \$25,000, at our average house supervisor hourly pay rate of \$12.50, provides 2000 hours of house supervision, or just under one full-time equivalent. Benefits vary based on whether an individual is full or part time, but those benefits will be funded through private donations – we are asking you to fund only the actual wages.

Dawn Price
Executive Director
Friendship Shelter
dprice@friendshipshelter.org
(949) 494-6928



FRIENDSHIP SHELTER

Reaching Out to Rebuild Lives

FRIENDSHIP SHELTER, INC.
POSITION DESCRIPTION

Title: House Supervisor

Reports To: Lead House Supervisor

General Responsibility: Assure that program structure is maintained within a positive and supportive culture in accordance with FSI's processes, procedures, mission, and philosophy.

Duties:

1. Ensure safety and security within the Shelter at all times.
2. Facilitate daily activity schedules. Monitor and document resident participation and progress.
3. Perform resident intakes and enter all relevant information into the Case Management Information System (CMIS).
4. Model personal behaviors that reflect the problem solving, communication and life skills we expect of our residents.
5. Communicate pertinent program information through daily written logs.
6. Greet volunteers and guests and ensure they have a positive experience while visiting the shelter.
7. Assist residents by answering program questions and providing guidance that allows residents to progress in their individual programs.

Requirements and Qualifications:

- Excellent communication skills.
- Degree in a pertinent field or equivalent education/expertise.
- Empathy, discipline, focus, and organizational ability.
- Experience and/or credentials in substance abuse.
- Ability to identify mental health issues and make appropriate referrals.
- A collaborative, positive, and mature approach, an ethic of teamwork, and a commitment to the mission of helping homeless people who are motivated to rebuild their lives.

Friendship Shelter, Inc.
2014 Board and Staff Leadership

BOARD OF DIRECTORS

Marshall Innis (Architect), *President*
Ellen Dorse (GDR Group), *Vice President*
M. Stephen Coontz (Attorney, Coontz & Matthews LLP), *Secretary*
John Stumpf (CPA), *Chief Financial Officer*
Doug Anderson (Advent Enterprises)
John Beach (Retired, LA Times)
Bob Bryson (Realatrends)
Loraine Fiore (Fiore & Associates)
Ilene Glassman (Community Volunteer)
Fr. Colin Henderson (Retired, Episcopal Minister)
Dr. Gary Jenkins (Pediatrician)
Keith Kesler (Advertising Executive)
Edson McClellan (Partner, Rutan and Tucker)
Barbara McMurray (McMurray Marketing Communications)
Robert Mister (Retired)
Cindy Ortiz Plant (Commercial Flooring Broker)
Steve Robbins (Retired CEO, Robbins Bros Jewelers)
Alex Williamson (PIMCO)
Josh Wolff (Attorney, Wolff Law)

STAFF LEADERSHIP

Dawn Price, Executive Director
Mark Miller, Associate Executive Director
Mike Austin, Finance Director
Kristin Points, Director of Development and Marketing
Rick Scott, Director of Programs

Friendship Shelter Budget Comparison

	2012 Actual	2014 Budget
Revenues		
Individuals	\$ 232,331	\$ 228,672
Corporations	13,525	10,719
Other Organizations	13,473	5,434
Foundation Grants	232,500	351,666
Donated Materials and Services	61,909	-
Corporate Grants	5,000	-
Nonprofit Org Grants	4,500	3,000
United Way Grants	88,549	30,000
Government (Agency) Grants	68,136	428,782
Local Government Grants	244,046	259,736
Earned Income	65,115	85,126
Interest	1,700	120
Events, net	389,566	405,789
	\$ 1,420,350	\$ 1,809,044
Expenditures		
Payroll & Employee Benefits	\$ 1,018,410	\$ 1,128,918
Other Personnel	45,294	25,200
Program	139,327	157,984
Non Personnel	57,528	33,097
Occupancy	129,515	326,650
Travel & Meetings	9,727	8,400
Depreciation	74,000	78,972
Miscellaneous	29,229	39,630
Total Expenses	\$ 1,503,030	\$ 1,798,851
Net Income	\$ (82,680)	\$ 10,193

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response to any question in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to governments and organizations in the United States. See Part IV, line 21				
2 Grants and other assistance to individuals in the United States. See Part IV, line 22				
3 Grants and other assistance to governments, organizations, and individuals outside the United States. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	111,833.	78,283.	33,550.	
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	859,407.	801,137.	58,270.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	11,700.		11,700.	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Sch O.)	6,950.			6,950.
12 Advertising and promotion				
13 Office expenses	12,520.	2,500.	10,020.	
14 Information technology				
15 Royalties				
16 Occupancy	117,710.	111,250.	6,460.	
17 Travel	9,730.	9,730.		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	18,050.	18,050.		
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	74,000.	72,520.	1,480.	
23 Insurance	62,400.	57,370.	5,030.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a CLIENT SERVICES	128,820.	128,820.		
b DONATED MATERIALS	35,270.	35,270.		
c REPAIRS & MAINTENANCE	16,660.	16,660.		
d HOUSE SUPPLIES	11,970.	11,970.		
e All other expenses	26,010.	20,460.	5,550.	
25 Total functional expenses. Add lines 1 through 24e	1,503,030.	1,364,020.	132,060.	6,950.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation.				

Check here if following SOP 98-2 (ASC 958-720)



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248556166
July 23, 2010 LTR 4168C E0
33-0219404 000000 00

00019005
BODC: TE

FRIENDSHIP SHELTER INC
PO BOX 4252
LAGUNA BEACH CA 92652-4252



007625

Employer Identification Number: 33-0219404
Person to Contact: Mr Galluppi
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your July 14, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in January 1992.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

0248556166
July 23, 2010 LTR 4168C E0
33-0219404 000000 00
00019006

FRIENDSHIP SHELTER INC
PO BOX 4252
LAGUNA BEACH CA 92652-4252

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS July 24, 2014

James Cuevas
Chair of the Board

Philip Savage IV
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sean Varner
Secretary of the Board

Glenda Bayless

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Albert Karnig

D. Matthew Pim

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Grover Trask
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Dawn Price
Executive Director
Friendship Shelter, Inc.
PO Box 4252
Laguna Beach, CA 92652

Dear Ms. Price:

Congratulations! A grant has been approved for **Friendship Shelter, Inc.** in the amount of **\$25,000** from the S.L. Gimbel Foundation. The **performance period for this grant is August 1, 2014 to July 31, 2015.** Additional funding beyond the performance period is not guaranteed. It is highly recommended that alternative funding sources be sought accordingly. The grant is to support the following as specified in your proposal:

Pathways to Self Sufficiency: Provide individualized shelter and supportive services to homeless men and women to help them achieve self-sufficiency.

This grant is subject to the terms outlined in the enclosed Grant Agreement. After you have reviewed the terms and conditions of the Grant Agreement, please sign and date the enclosed copy and return the original copy to The Community Foundation within the next two weeks. Please retain a copy of the signed agreement for your records. Funds will be released upon receipt of the signed Grant Agreement.

A condition of this grant is that you agree to submit the Grant Evaluation Form which includes a narrative report and fiscal report. The **Grant Evaluation is due on August 15, 2015** and a copy will be available online at www.thecommunityfoundation.net under Grants/Forms.

If you have any questions, please call me at 951-684-4192 ext. 114 or email me at ccudiamat@thecommunityfoundation.net.

Sincerely,

Celia Cudiamat
Executive Vice President

Friendship Shelter, Inc.

20140447

GIMB1/2



Confirmed in Compliance
with National Standards for
U.S. Community Foundations

2014 S.L. Gimbel Foundation Fund

Grant Agreement

Organization: Friendship Shelter, Inc.
Grant Amount: \$ 25,000 **Grant Number:** 20140447
Grant Period: August 1, 2014 through July 31, 2015 (Final report due by August 15, 2015)
Purpose: Pathways to Self Sufficiency: Provide individualized shelter and supportive services to homeless men and women to help them achieve self-sufficiency.

1. Use of Grant Funds

Grant funds must be expended within the grant period, for the purpose and objectives described in your grant proposal. Grant funds may not be expended for any other purpose without prior written approval by The Community Foundation. If there are significant difficulties in making use of the funds as specified in your proposal, or if the grant funds cannot be spent within the grant period, notify us in writing promptly.

Formal requests for extensions or variances must be submitted to the Foundation's Board of Directors for approval a minimum of 60 days before the end of the grant period.

Requests for variances or extensions are reviewed on a case-by-case basis and approved by the Board of Directors. If a request is denied, unused funds must be immediately refunded to the Foundation.

2. Payment of Grant Funds

The grant funds will be paid in full by the Foundation upon receipt of the signed Grant Agreement. Challenge grant funds will be paid in full upon receipt of the signed Grant Agreement and upon receipt of documentation providing evidence that condition(s) of the challenge grant has/have been met.

3. Certification and Maintenance of Exempt Organization Status

This grant is specifically conditioned upon Grantee's status as an eligible grantee of The Community Foundation. The Foundation has obtained a copy of the Grantee's IRS determination letter. Grantee confirms that it has not had any change in its tax-exempt status, and shall notify the Foundation immediately of any such change.

4. Final Report and Records

The Grantee will submit the Grant Evaluation report per the deadline set forth in the award letter. This report includes a narrative on outcomes based on goals and objectives set forth in the grant proposal and an expenditure report documenting use of grant funds. If equipment was purchased, copies of receipts need to be included.

5. Grantee's Financial Responsibilities

Grantee will keep records of receipts and expenditures of grant funds and other supporting documentation related to the grant at least four (4) years after completion of the grant and will make such records of receipts, expenditures and supporting documentation available to the Foundation upon request.

6. Publicity

The Community Foundation recommends publicity for the grant and acknowledging The Community Foundation in internal correspondence, brochures as appropriate; newsletters, annual reports and email blasts or e-newsletters.

The credit line of "Made possible in part by a grant from the **"S.L. Gimbel Foundation Advised Fund at The Community Foundation – Inland Southern California"** is suggested. When your donors are listed in printed materials, include the S.L. Gimbel Foundation Advised Fund at The Community Foundation in the appropriate contribution size category. When

publishing our name, please note the "The" at the beginning of our name is a legal part of our name. It should always be used and capitalized. Attaching our logo is also appreciated. Our logo can be downloaded from our website at www.thecommunityfoundation.net.

7. Indemnification

In the event that a claim of any kind is asserted against the Grantee or the Foundation related to or arising from the project funded by the Grant and a proceeding is brought against the Foundation by reason of such claim, the Grantee, upon written notice from the Foundation, shall, at the Grantee's expense, resist or defend such action or proceeding, at no cost to the Foundation, by counsel approved by the Foundation in writing.

Grantee hereby agrees, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the Foundation, its offices, directors, employees, and agents, from and against any and all claims, liabilities, losses, and expenses (including reasonable attorneys' fees) directly, indirectly, wholly, or partially arising from or in connection with any act or omission by Grantee, its employees, or agents in applying for or accepting the Grant, in expending or applying the Grant funds or in carrying out any project or program supported by the Grant, except to the extent that such claims, liabilities, losses, and expenses arise from or in connection with any bad faith act or omission by the Foundation, its officers, directors, employees, or agent.

8. Termination

The Community Foundation may terminate this agreement, withhold payments, or both at any time, if, in the Community Foundation's judgment: a) The Community Foundation is not satisfied with the quality of the Grantee's progress toward achieving the project goals and objectives; b) the Grantee dissolves or fails to operate; c) the Grantee fails to comply with the terms and conditions of this agreement.

9. Limitation of Support

This Agreement contains the entire agreement between the parties with respect to the Grant and supersedes any previous oral or written understandings or agreements.

I have read and agree to the terms and conditions of the Grant Agreement.



Signature

7-29-14

Date

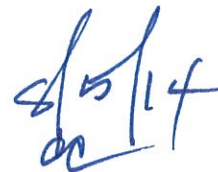
Dawn Price

Printed Name

Executive Director

Title

Organization: 18126 Friendship Shelter, Inc.
Grant Number: 20140447





The
Community
Foundation

Serving the Counties of Riverside and San Bernardino

S. L. Gimbel Foundation Fund

BOARD OF DIRECTORS August 6, 2014

James Cuevas
Chair of the Board

Philip Savage IV
Vice Chair of the Board

Pat Spafford, CPA
Chief Financial Officer

Sean Varner
Secretary of the Board

Glenda Bayless

Sergio Bohon

Rabbi Hillel Cohn

Andrea Dutton

Robert Fey

Paul Granillo

Stanley Grube

Kirk Harns

Dr. Albert Karnig

D. Matthew Pim

Patrick O'Reilly

Rose Salgado

Beverly Stephenson

Grover Trask
Immediate Past Board Chair

Dr. Jonathan Lorenzo Yorba
President and CEO

Ms. Dawn Price
Executive Director
Friendship Shelter, Inc.
PO Box 4252
Laguna Beach, CA 92652

Dear Ms. Price:

The Community Foundation is pleased to enclose a grant check for **\$25,000** from the S. L. Gimbel Foundation, a component fund at The Community Foundation. By cashing the grant check, you are agreeing to the conditions stated under the *Terms of Grant* which you have signed and returned. The completed Grant Evaluation form is due by August 15, 2015 and will be available online on The Community Foundations website under Grants/Forms. Please note that any grant variances or extensions must be requested in writing and in advance. Any remaining grant funds must be returned to The Community Foundation at the end of the grant period.

We greatly appreciate any help you can give us in publicizing the grant. **Please use the following credit in any grant announcements or materials funded by the grant: "The (name of project/program) is supported by a grant from The S. L. Gimbel Foundation."** You may send copies of articles printed in local papers, stories in your agency newsletter, annual report, press releases, and other publications for our files.

If you have any questions, please contact me at 951-684-4194.

Sincerely,

Celia Cudiamat
Executive Vice President

20140447

37805

GIMBR1-2



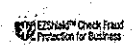
Confirmed in Compliance
with National Standards for
U.S. Community Foundations

37805

The Community Foundation
Serving the Counties of Riverside and San Bernardino

3700 SIXTH STREET, SUITE 200
RIVERSIDE, CA 92501
951-241-7777 / FAX 951-684-1911

CITIZENS BUSINESS BANK
A Financial Services Company
3695 Main Street, Riverside, CA 92501
90-3414-1222



PAY * Twenty-Five Thousand and no/100 *

TO THE ORDER OF

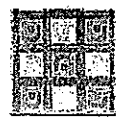
DATE

AMOUNT

07/28/2014

\$****25,000.00

Friendship Shelter, Inc.
PO Box 4252
Laguna Beach, CA 92652



Jonathan Gonzales Yala
Celia Cochamato
AUTHORIZED SIGNATURE

Security features. Details on back.

⑈037805⑈ ⑆122234149⑆ 244124437⑈

he Community Foundation

37805

18126 Friendship Shelter, Inc.

07/28/2014 037805

20140447 07/24/2014 Pathways to Self Sufficiency
GIMB S.L. Gimbel Foundation Advised Fund

25,000.00
25,000.00

CHECK TOTAL: \$****25,000.00

he Community Foundation

37805

18126 Friendship Shelter, Inc.

07/28/2014 037805

20140447 07/24/2014 Pathways to Self Sufficiency
GIMB S.L. Gimbel Foundation Advised Fund

25,000.00
25,000.00

CHECK TOTAL: \$****25,000.00